



Milwaukee County Behavioral Health Division

Contract Administration

BHD Contracts Department

Contracts Department

- BHD Contract Administration
 - Collaboration with BHD Departments to negotiate, create, and execute contracts for BHD
 - Issue solicitation for services to expand or modify terms of a program and/or service
 - Open records requests
 - Impaneling of performing providers in the CARS network
 - Credentialing (UA) of all Physicians, Licensed Clinical & Counseling Psychologist, Advanced Practice Nurses, and Physician Assistants in the CARS network
 - Eligibility Determination/Dropping providers who perform services in the BHD network
 - Annual Vendor Request for Information/Desk Reviews to support Federal and State Contracting Guidelines
 - Provider performance review communication and monitoring of submissions
 - Provides technical assistance to BHD Departments and contracted Vendors/Providers
 - Provides Network Support for CARS Vendors/Providers



Contract Administration Email Addresses

Mailbox	Purpose
BHDPerf@milwaukeecountywi.gov	Performance Collection Tools and Performance Outcomes Summary
bhdimpaneling@milwaukeecountywi.gov	Add/Drop request, Staff Roster changes for impaneling
bhdcredentialing@milwaukeecountywi.gov	Credentialing request – (Universal Applications)
bhdproviders@milwaukeecountywi.gov	All questions regarding contracts
DHHSAccounting@milwaukeecountywi.gov	Rev & Exp Reports (POS)
dhhsca@milwaukeecountywi.gov	Electronic Budget, Softcopy of Annual CPA Audit Report
DHHSAudit@milwaukeecountywi.gov	Audit Confirmation requests

CARS Solicitations

Competitive BID process – Bonfire
Access via Milwaukee County's [Procurement Portal](#).

Bonfire Solicitations

1. Office of Consumer Affairs – Request for Proposal (RFP) was released July 1, 2021, and closes September 7, 2021
2. Case Management – RFP released July 1, 2021, and closes September 7, 2021
3. Expression of Interest (Open Enrollment) – EOI was released on July 1, 2021, and closes August 31, 2021
 1. Bridge Housing
 2. Outpatient Services
 3. Comprehensive Community Services (CCS)
 4. Substance Use Disorder Treatment (Residential)
4. Intoxicated Driver's Program (IDP) – RFP will be released on September 1, 2021, and will close on November 5, 2021

Updates & What's Coming

1. September 2021: Request for Information to support the 2022 contract renewals/desk reviews via Bonfire
2. October 2021: Vendor Meeting – present the 2022 contract templates for FFS and POS contracts, and allow for Q & A related to the changes to the templates
3. HealthStream trainings for Community Vendors: 4th quarter of 2021
 1. New Critical Incident Policy
 2. Updated DHHS P&P 002 Emergency Plan
 3. Training & Documentation (Best Practices)



Questions?